



INSTITUTE OF LIVER & BILIARY SCIENCES
(An autonomous society under Government of NCT of Delhi)
D-1, Vasant Kunj, New Delhi - 110070
Phone No. 46300000, 26706700 Telefax: 26123501, 46300010
Email: info@ilbs.in, Website: <http://www.ilbs.in>

F.2/104/ONM/ILBS/2015/F&S/(CID-9889)/ 36632

Dated:-12.01.2017

To,
M/s Sudarshan Facilities Private Limited
18, Local Shopping Center, IInd Floor,
Madangir, New Delhi-110062.
Fax: +91-11-41090889
Email Id:- sudarshan.facilities.pvt.ltd@gmail.com

Sub: Letter of Intent for Outsourcing of Security Staff in ILBS

Ref: - Tender No.: -ILBS/2016/NIC/16, Tender ID No-2016_ILBS_112080_1 Opened on dated 19/09/2016 and PNC held on dated 04/01/2017.


With reference to your bid against the above mentioned tender document and subsequent discussion in the PNC meeting held on 04/01/2017.

The Institute is pleased to inform you the intent to award the contract for Outsourcing of Security Staff in the Institute, which shall commence from 01st February 2017, subject to fulfillment of all the conditions as laid down in the tender document including corrigendum and clarification issued thereof.

You are required to submit your acceptance and to furnish the performance security of Rs 30,00,000.00 (Rs Thirty Lacs Only) in form of Demand Draft/Pay Order/Bank Guarantee/FDR in favour of Director, ILBS and duly discharge in his favour in advance to ensure due performance of contract as per the provisions of the tender document within 07 (Seven) days or earlier from the date of receipt of this communication.

The terms and conditions of the services will be in accordance with the Service Level Agreement (SLA), draft of which shall be provided shortly for execution.

Yours faithfully,


(Kulvinder Singh)
Manager (Purchase), ILBS

Copy to:-

1. Sr.PS to Director,ILBS
2. Head Operation (Medical),ILBS
3. Dy.Head (Admin),ILBS
4. Dy.Head (NM/HR),ILBS
5. Sr.Manager (F & A)
6. Manager (F & A),ILBS
7. DM (F & A)/DDO,ILBS
8. AM (F & S),ILBS
9. Guard File


(Kulvinder Singh)
Manager (Purchase), ILBS